



North West Scale Model Boat Club

www.northwestscalemodelboatclub.co.uk

NORTH WEST SCALE MODEL BOAT CLUB CONSTITUTION & RULES

(Revised Jan 2020)

1. ORGANISATION

The name of the organisation shall be the **NORTH WEST SCALE MODEL BOAT CLUB** hereafter referred to as the Club.

2. OBJECTIVES

- 2.1 To bring together like minded persons to be Members of the Club hereafter referred to as the Members.
- 2.2 To encourage the building and sailing of scale model boats and to freely exchange ideas and opinions on all aspects of the design, building and operation of scale model boats.
- 2.3 The Club shall be a non-profit making organisation.

3. COMMITTEE

- 3.1 The ordinary day to day affairs of the Club shall be managed by the elected Committee consisting of a **Chairman, Secretary and Treasurer**.
- 3.2 An **Honorary President** shall be elected to oversee the activities of the Club and to supervise the elections at the Annual General Meeting. An Honorary Vice President may be elected to assist as required.
- 3.3 All Committee Members shall be deemed to be fully paid up Members of the Club.
- 3.4 Other Members of the Club may be elected or co-opted to assist the Committee or to perform some specific function for and on behalf of the Club.
- 3.5 **The Secretary** shall be the focal point of all correspondence and documentation both incoming and outgoing.
- 3.6 **The Treasurer** shall keep proper and accurate records of all income and expenditure.
- 3.7 Whilst three years maximum term is recommended for Committee Members, they can be re-elected by approval of the club Members if they are happy to continue in the role

4. MEMBERSHIP

- 4.1 Fees shall be set by the Committee at the **Annual General Meeting**.
- 4.2 Membership shall be for the calendar year from **1st January**.
- 4.3 Fees are payable from the previous December Meeting and should be paid in full by the end of the February Meeting. After that date the joining fee would be required with the annual fee.
- 4.4 All Members will be issued with a membership card for the year.
- 4.5 **All applications for Membership**, new or renewal shall be made on the prescribed forms. These shall include the applicant's signed agreement to abide by the Constitution and Rules of the Club. The application should be accompanied by the appropriate fee. A new applicant should be proposed and seconded and be subject to acceptance by the Members at the next Meeting.
- 4.6 When a new application has been accepted the new Member will be given a copy of the **Constitution and Rules of the Club and a gate key (to be returned on leaving the Club)**.
- 4.7 The Club shall reserve the right to regulate the Membership according to the Constitution.
- 4.8 If in the opinion of the Committee or Membership the conduct of any Member should be deemed contrary to the Constitution or well-being of the Club that Member may be disciplined or expelled.
- 4.9 Any such Member shall have the opportunity to answer to the Membership at the next Meeting. A vote in favour of expulsion shall be by the majority of the Members present.

5. BUSINESS

- 5.1 The ordinary business of the Club shall be conducted by the Committee on **the third calendar Monday of each month**.
- 5.2 These Meetings will be convened at **the British Legion Club, Aspall** commencing at 8.00pm unless otherwise notified.
- 5.3 The ordinary meetings shall be open to Associates and guests to attend.
- 5.4 Voting rights at ordinary Meetings shall lie with fully paid-up Members only.
- 5.5 **The Annual General Meeting will be held on the third calendar Monday of November**.
- 5.6 Only fully paid-up Members may attend the Annual General Meeting.
- 5.7 At the Annual General Meeting the Membership will be presented with reports from the Committee and an election for the new Committee will be held.
- 5.8 Any proposed alteration, addition to, or subtraction from the Club Constitution and Rules shall only be effected at the Annual General Meeting and any proposal must have been presented to the Committee in writing one calendar month prior to the Annual General Meeting.
- 5.9 An Extraordinary General Meeting may be convened to deal with any special business.
- 5.10 An Extraordinary General Meeting may be called by the Committee at any time.
- 5.11 An Extraordinary General Meeting may be called by a minimum of twenty Members applying in writing to the Committee stating the subject and reasons. The Committee shall then convene such a Meeting within one calendar month.
- 5.12 At any Meeting the Chairman shall hold the casting vote.
- 5.13 Any proposal for the winding up of the Club shall be presented at an Extraordinary General Meeting convened for that purpose and shall be enacted upon by a two thirds majority of the voting Membership attending the Meeting.



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6 FINANCES

- 6.1 The annual **membership fee and joining fee** will be set at the Annual General Meeting.
- 6.2 The cost of the Club insurance shall be included in the agreed membership fee.
- 6.3 Any payment on behalf of the Club shall be countersigned by one other member of the Committee.
- 6.4 Any income or donation accorded to the Club shall be passed directly to the Treasurer, for which a receipt will be issued.
- 6.5 A presentation of accounts shall be made as required by the Membership, and an annual income and expenditure statement will be prepared for the Annual General Meeting, and made available to all members for scrutiny, and signed by to current Chairman, or in his absence, the President of the Club..
- 6.6 Should the Club be formally wound up, all outstanding debts and expenses will be settled, and then any remaining funds donated to the **Royal National Lifeboat Institute**, subject to the agreement of a majority of the remaining Membership.

7 INSURANCE

- 7.1 Only fully paid-up members are automatically covered by the Club insurance.
- 7.2 Visitors/prospective members who wish to sail or partake in any pond-side Club activities must first be signed in to a Visitors Book by a paid-up adult member. It is then the responsibility of that member to ensure that the visitor/prospective member is supervised by a competent adult member at all times.
- 7.3 Anyone taking out a Family Membership must name all the people who will be sailing on that membership, including all Juniors.
- 7.4 All member's names must be included on the Club's register of members. This includes family and junior members. A **Junior Member** is deemed to be any member **under the age of 16 years**.
- 7.5 All junior members must be supervised at all times by a parent, grand-parent or guardian when attending the pond or other Club activities. This supervising person will be expected to take responsibility for the conduct and safety of the junior member.
- 7.6 If the responsible adult supervising in 7.5 is a novice to radio control model boat operation, or they are unaware of the risks involved, then it is their responsibility to ensure that the junior is assisted and controlled by a more experienced adult Club member.
- 7.7 Members sailing **steam powered craft** must be able to prove that the boiler used has a valid Boiler Test Certificate, or complies with the current requirements set out in the "Green Book" as issued by the MPBA and others.

8 PONDSIDE RULES

- 8.1 Members entering or leaving the pond area shall drive slowly, to respect local residents, and to give way to pedestrians.
- 8.2 When parking at the pond-side, members will not obstruct the public path through the adjacent field.
- 8.3 Under the terms of the Club's licence and Insurance, the following types **of models are not to be sailed:-**
 - Boats powered by internal combustion (I.C.) - Diesel, Glow, petrol etc.**
 - Gas Turbines or pulse jet**
 - Rocket or fire-work etc.**
 - Manned "model" boats (see 8.6)**
- 8.4 On normal sailing days, "scale," sailing" and models of moderate speed will have preferential use of the water. Any members who wish to operate "**FAST ELECTRIC**" boats either singly or competitively with other members, must first announce their intention to others at the pond-side, and may be allocated a 15 minute clear "slot" within each hours sailing, while other members still wish to sail.. Members are expected to use discretion in observing this rule. Any disputes are to be advised to the Committee as soon as possible.
- 8.5 Members operating **FM frequency radio** equipment, where interference is possible, should first consult with all at the pond-side, **before operating their transmitters**.
- 8.6 No manned vessel under the guise of a model is allowed. Only an approved rescue boat is permitted on the pond.
- 8.7 Contravention of rules 8.3 (types of power plant), and 8.6 (manned boat), by any member will result in **expulsion** from the Club. The offender may lodge an appeal at the next monthly meeting.
- 8.8 All completed (near completed) models having radio control shall conform to the **regulated frequencies approved for model use - 27Mhz -40 Mhz - 2.4 Ghz frequency ranges**.
- 8.9 Before any model is sailed on the pond without radio control, whatever their state of completion, the member using the model must warn anyone currently sailing, and keep the unguided model under sufficient control to avoid damage, obstruction, or nuisance to other members using the pond.
- 8.9 Take your litter home with you.
- 8.10 Keep the pond-side clean and tidy.
- 8.11 **Ensure the pond-side gate and the site entrance gate is locked, liaising with other members to ensure the site is left secure.**